



safety services
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WorkCover NSW Accredited – Introduction to Return to Work Coordinator Course

Under the Workers Compensation Act, an employer who has a workers compensation basic tariff premium of more than \$50,000 is required by law, to have an accredited Return to Work Coordinator.

This course provides a Return to Work Coordinator the basic skills and knowledge, as required by WorkCover NSW, to effectively manage workplace injuries and see that an injured employee is rehabilitated and returned to work as soon as is safely possible in accordance with worker's compensation and injury management law.

The key topics, addressed over two days are:

- Overview of Workplace Injury Management, and Workers Compensation Scheme
- Review of Company Return to Work Policy, and Program
- The Role of the Return To Work Coordinator
- Interview with injured employee / Confidentiality requirements
- Understanding the needs of Non English Speaking workers
- Working with the key players in Return to Work
- Doctors / Rehabilitation Providers
- The role of the Insurers
- Insurance arrangements / Injury Management Plan /Claims procedures
- Premium calculation
- Benefits for injured workers
- Developing a Return to Work Plan for an injured Employee

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